

LOUISIANA ASSOCIATION OF SELF INSURED EMPLOYERS

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CONTINUING EDUCATION COURSE PRE-APPROVAL REQUEST

To obtain continuing education pre-approval, a request form must be completed by an individual or sponsoring organization for each course they wish to be pre-approved. Attach a copy of an original agenda showing length of presentations and speaker information. Return the information to Louisiana Association of Self Insured Employers at the address shown above:

NAME _____

TITLE / POSITION _____

COMPANY NAME _____

ADDRESS _____

CITY | STATE | ZIP _____

PHONE NUMBER _____

FAX _____

E-MAIL _____

COURSE NUMBER _____

SPONSORING ORGANIZATION _____

COURSE DATE(S) _____

COURSE LENGTH _____

FOR INTERNAL USE ONLY	
DATE RECEIVED	
REVIEWED BY	
HRS APPROVED	
DATE APPROVED	